

Friend or Family Referral Form

Customer Details:

First Name: Surname:
Email: Mobile:
Address:
Suburb: State: Postcode:
Lot purchased:

The following person referred me to Riverwalk:

First Name: Surname:
Email: Mobile:
Address:
Suburb: State: Postcode:
Riverwalk Owner / Resident / Purchaser: Yes No

I acknowledge that the referrer detailed in this form will receive a \$5,000 prepaid Mastercard gift card if the eligibility requirements set out in the terms and conditions attached to this form are satisfied.

Signature: Date:

Card type: Physical (via registered post) Digital (via SMS)
*Apple Pay, Google Pay, Samsung Pay required

Office use only:

I confirm that the Friend or Family member contact details have been entered into Runway and the referrer's details have been entered as a note against the contact record.

Agent Signature: Date:

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Terms & Conditions

1. In these Terms and Conditions:
 - (a) **Development** means the Riverwalk estate in Werribee, Victoria;
 - (b) **Gift Card** means a \$5,000 prepaid Mastercard gift card procured by Development Victoria;
 - (c) **Purchaser** means a person who:
 - (i) has been referred to the Development by a Referrer;
 - (ii) has not formally enquired about the Development (and been registered on the project database as a result of the enquiry) within three months prior to the date of the referral; and
 - (iii) purchased a residential property within the Development via the Sales Centre and entered into a Riverwalk Contract;
 - (d) **Referrer** means a person who has:
 - (i) referred the Development to a Purchaser; and
 - (ii) either:
 - (a) entered into a Riverwalk Contract before referring the Development to a Purchaser;
 - (b) owns a residential property within the Development and provides satisfactory evidence of ownership to Development Victoria's sales agent at the Sales Centre (this may be in the form of a rates notice, utility bill, title search or any other evidence Development Victoria deems acceptable); or
 - (c) occupies a residential property within the Development and provides satisfactory evidence of occupation to Development Victoria's sales agent at the Sales Centre (this may be in the form of a rates notice, utility bill, rental agreement or any other evidence Development Victoria deems acceptable);
 - (e) **Riverwalk Contract** means a binding and unconditional Contract of Sale with Development Victoria in respect of a residential property within the Development; and
 - (f) **Sales Centre** means the sales centre for the Development located at Assembly Street, Werribee, Victoria.
2. The 'Riverwalk Family and Friend Referral Program' (**Program**) commences on 19 January 2026 and ends on 31 March 2026 and only applies to Riverwalk Contracts entered into by Purchasers within this time frame.
3. Only one Gift Card will be made available in respect of each Riverwalk Contract. A Purchaser can nominate only one Referrer in respect of a Riverwalk Contract.
4. A Referrer may only refer up to three Purchasers and receive a maximum of three Gift Cards under this Program.
5. The Purchaser and the Referrer must not be the same person.
6. If a Purchaser enters into a Riverwalk Contract, only the Referrer will receive a Gift Card within 60 days after the Purchaser enters into a Riverwalk Contract.
7. The Purchaser agrees and acknowledges that Development Victoria will determine, in its absolute discretion, whether a person satisfies the criteria to be considered a Referrer.
8. Development Victoria assumes no responsibility for incorrectly completed 'Friend or Family Referral Forms'. It is the responsibility of the Purchaser to ensure that the correct details are provided for the Referrer.
9. The Gift Card will be sent to the Referrer by Australia Post registered mail using the address notified by the Purchaser.
10. The bearer of the Gift Card is entitled to its face value of the card. Standard terms and conditions of the card issuer (including, but not limited to, any validity, expiry dates or activation requirements) apply to the use of the Gift Card.
11. Development Victoria accepts no responsibility for defaced, altered, damaged, lost or stolen Gift Cards.
12. Entitlement to receive a Gift Card is not transferrable.
13. The Program cannot be used in conjunction with any other referral program offered by Development Victoria.
14. Development Victoria reserves the right to review, change or discontinue the Program at any time.
15. Employees and contractors of Development Victoria and their families are excluded from the Program.

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Sales Agent Process

1. Purchaser provides the completed digital 'Friend or Family Referral Form' to the Riverwalk sales agent.
2. Sales agent verifies the Purchaser has not registered on the Riverwalk project database within the 3 months prior to the referral date.
3. Sales agent to check if the Referrer has entered into a Contract of Sale for a residential property at Riverwalk, which will be verified if the Referrer is on the database. If the Referrer is not on database, go to Step 4.
4. If the Referrer is a current owner or occupier at Riverwalk, sales agent must verify this by witnessing hard copy evidence of ownership or occupancy (e.g. rates notice, utility bill, lease agreement if renting) provided by the Referrer in person at the Riverwalk sales centre.
5. Sales agent creates a note against the Purchaser's contact record in Development Victoria CRM, noting the Referrer's details.
6. If the sales agent is satisfied that the eligibility requirements for the 'Riverwalk Family and Friend Referral Program' have been met, the sales agent signs and dates the 'Friend or Family Referral Form'.
7. Once the Contract of Sale becomes unconditional, the sales agent will:
 - (a) contact the Referrer to advise them they qualify to receive the Gift Card; and
 - (b) email Development Victoria's Marketing Team the completed and signed 'Friend or Family Referral Form', which outlines all the necessary details for the Marketing Team to order the Gift Card to be delivered to Referrer within 60 days of the Contract of Sale becoming unconditional. (Gift Cards are ordered on a monthly basis).
8. Once the Gift Card is issued, the Marketing Team sends the completed and signed 'Friend or Family Referral Form' to Development Victoria Sales Coordinator to save in Content Manager.

Note: the Terms and Conditions associated with this Referral Program specify that the Purchaser and the Referrer must not be the same person. The Terms and Conditions also cap the number of referrals per Referrer at three. The Sales Agent must ensure these conditions are complied with.

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